



BRANDON SCHOOL DIVISION

Facilities/Transportation Committee Minutes

Thursday, October 3, 2013 – 11:30 a.m.
Board Room, Administration Office

Present: D. Karnes, Chairperson P. Bowslaugh, J. Murray, M. Snelling
(Alternate), D. Labossiere, G. Malazdrewicz, M. Clark
Regrets: R. Harkness

1. CALL TO ORDER.

The Facilities & Transportation Committee Meeting was called to order at 11:30 a.m. by Committee Chairperson, Doug Karnes.

2. APPROVAL OF AGENDA

Following the inclusion of several additions, the agenda was approved as amended.

3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The Minutes of September 11, 2013 were received as information.

4. COMMITTEE GOVERNANCE GOAL ITEMS

A) Use of ACC for expansion of BSD Programming

Associate Superintendent, Mr. Malazdrewicz, circulated information regarding the Brandon School Division's inquiry into the redevelopment of Assiniboine Community College Heavy Shops Facility (Appendix "A"). He spoke to the pattern of enrollment growth, class size, the current space available in schools, program delivery as well as the costs to develop space at Assiniboine Community College, together with the cost to renovate classrooms which would be vacated and moved to Assiniboine Community College. Trustees asked questions for clarification regarding the renovations required, transportation issues and other operational costs associated with the possible move of programming to Assiniboine Community College. Trustees also requested that a report be prepared that would develop this proposal over a period of three or four phases. It was agreed the attached report would be presented to the Board of Trustees at their regular meeting on October 15, 2013.

Recommendation:

That the Board of Trustees include the information presented to the Facilities and Transportation Committee meeting on October 3, 2013, in the proposal to be presented to the Government with respect to the possible use of the Assiniboine Community College Heavy Shops Facility.

5. OTHER COMMITTEE GOVERNANCE MATTERS

A) New Era School 1906 Wing – Roof Replacement and Structural Upgrade

The Director of Facilities and Transportation, Mr. Clark, spoke to this matter. The Committee agreed to recommend the appointment of MCM Architects Inc. as Architect and Kowalchuk Engineering as the Structural Engineer, for the New Era School 1906 Wing – Roof Replacement and Structural Upgrade project.

Recommend:

That the appointment of MCM Architects Inc., as Architect and Kowalchuk Engineering as the Structural Engineer, for the New Era School 1906 Wing – Roof Replacement and Structural Upgrade project be approved, subject to approval by the Public Schools Finance Board.

B) Betty Gibson School – Grooming Room.

The Director of Facilities and Transportation, Mr. Clark, spoke to this matter. The Committee agreed to recommend the appointment of Samson Engineering to design and tender the Betty Gibson School Grooming Room project.

Recommend:

That the appointment of Samson Engineering to design and tender the Betty Gibson School Grooming Room project, be approved, subject to approval by the Public Schools Finance Board.

C) Playground Update

The Committee reviewed the information contained in the playground review conducted in 2011 by the Manitoba School Boards Association. It was noted that Green Acres School was set to be replaced in 2014 and Valleyview School was set to be replaced in 2015. Acting Secretary-Treasurer, Mr. Denis Labossiere, provided information in-camera regarding this matter.

D) Request for Sign – George Fitton School

The Director of Facilities and Transportation, Mr. Clark, spoke to this item. The Committee agreed to approve the installation of a school sign as long as the installation and display of the sign fell in line with other Division policies in this area.

6. OPERATIONS INFORMATION

- Trustee Karnes noted he would be unable to attend the Workplace Safety and Health Committee meeting scheduled for October 16th. Trustee Bowslaugh confirmed she would attend in his place.
- The Committee reviewed the agenda for the City Council/Board of Trustees meeting to be held on October 9, 2013. Senior Administration was asked to provide the information previously received from school administrators regarding speed zones and schools which was forwarded to the City for their review.
- The letter from PSFB regarding the Riverheights School – Stair Glide/Inclined Platform Lift Replacement was received as information.
- The Acting Secretary-Treasurer spoke to the direction he has received from MSBA regarding insurance on all major projects. He noted the MSBA will be providing further information in the near future once MSBA has met with PSFB to clarify the requirements.
- Director of Facilities and Transportation, Mr. Clark, provided a verbal update on projects currently taking place in the Division.
- Trustee Snelling requested a school enrollment update.

7. **NEXT REGULAR MEETING: Thursday, November 7, 2013, Board Room**

The meeting adjourned at 1:00 p.m.

Respectfully submitted,

D. Karnes, Chair

P. Bowslaugh

J. Murray

M. Snelling (Alternate)



BRANDON SCHOOL DIVISION

1031 – 6TH STREET BRANDON MB R7A 4K5

Appendix "A"

Memorandum

To: Dr. D. Michaels

From: Greg Malazdrewicz, Associate Superintendent

Date: October 7, 2013

Re: **Brandon School Division Inquiry into the Redevelopment of Assiniboine Community College Heavy Shops Facility**

Brandon School Division is experiencing continued enrollment growth, particularly at the Kindergarten to Grade 8 level. The growth is presenting significant pressure on the Division's ability to continue to provide Middle Years Programming in our Industrial Arts, Home Economics and Band programs.

Current projections for roll-up enrollments are as follows:

	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19
Grade 8	561	558	596	590	632	606
Grade 7	558	596	590	632	606	640
Total	1119	1154	1186	1222	1238	1246

It should be noted that our annual enrollment growth remains close to 2% annually. Over the time frame of these projections, that could translate into 100-120 additional students at these grade levels five to six years in the future.

In an effort to maintain programming opportunities at acceptable levels, an additional 1.0 FTE Band teacher has been recently added and the Middle Years Industrial Arts and Home Economics timetable has been adjusted to meet the preparation time requirements of the current collective agreement and open up an additional 6 instructional slots in our schedule. Future adjustments cannot be made without the addition of new instructional spaces.

As identified during public consultations of the Fall of 2012, consideration of collaborating with the Provincial Government on an exploration of redeveloping the former Heavy Shops facility, now vacated, at Assiniboine Community College's Victoria Avenue complex should be considered as a viable option to our facility issues. Access to this space will allow the redevelopment of current Industrial Arts and Home Economics spaces into 8 – 10 new classrooms within our current facility footprints at École Harrison, Earl Oxford and Riverheights.

To facilitate our deliberations and subsequent inquiry with the province we have compiled these budget prices to move our elementary home economics, industrial arts and band programs to ACC and then renovate the space left in our schools into regular classrooms. For the purpose of this exercise we have used the general assumption that all these spaces are the same size as our home economics and industrial arts programs at Riverheights and the band room at Waverly Park. We have also used budget pricing of \$250/sq. ft. for Industrial Arts/Home Economics spaces and \$200/sq.ft. for band/classroom spaces.

Requirements

Relocation of Band from Waverly Park and Earl Oxford	1,600sqft x \$200= \$320,000 x 2 required areas	\$640,000
Addition of 2 more Band spaces since these programs are now utilizing classrooms at Earl Oxford and Waverly Park		\$640,000
Relocation of Industrial Arts from Harrison, Earl Oxford, Riverheights	3,600sqft x \$250= \$900,000 x 3 required areas	\$2,700,000
Addition of 2 more Industrial Arts spaces to meet increasing enrollments		\$1,800,000
Renovation of spaces vacated by the programs into classrooms	3,600sqft x \$200= \$720,000 x 3 required areas	\$2,160,000
Relocation of Home Economics from Earl Oxford, Riverheights	1,700sqft x \$250= \$437,000 x 2	\$874,000
Addition of 2 more Home Economics spaces to meet increasing enrollments		\$874,000
Renovation of spaces vacated by the programs into classrooms	1,700sqft x \$250= \$437,000 x 2	\$874,000
Total costs		\$10,562,000